












 MACMILLAN **ACADEMIC SKILLS**

Skillful  
**Reading & Writing**

Student's Book

**4**

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		Reading text	Reading & critical thinking skills	Language development
UNIT 1	Gathering Page 7	Are online "friends" a threat to development? 	Identifying the writer's position What exactly is an argument?	Synonyms Simple and progressive verb forms
UNIT 2	Games Page 17	After the Games end: Risks and rewards of hosting the Olympics® 	Identifying contrasts Identifying references to things outside the text	Guessing meaning from context Expressing contrast
UNIT 3	Nostalgia Page 27	The shifting sands of memory 	Understanding analogies in a text Identifying sources of information	Reporting information Condensing information with compound adjectives
UNIT 4	Risk Page 37	Risk-takers: Who are they? 	Summarizing Assessing whether research supports an argument	Adjective + preposition collocations Infinitive phrases
UNIT 5	Sprawl Page 47	Solving the problem of informal settlements 	Identifying different perspectives Recognizing trends and patterns	Prepositional phrases Impersonal report structures
UNIT 6	Legacy Page 57	Endangered languages: Strategies for preservation and revitalization 	Using headings to understand the main ideas Identifying fact, speculation, and opinion	Words with more than one affix Relative pronouns with prepositions
UNIT 7	Expanse Page 67	Overpopulation: A problem or a myth?  	Identifying persuasion techniques Assessing the logic of an argument	Adjective + noun collocations Noun (nominal) clauses
UNIT 8	Change Page 77	Leadership and change management 	Identifying concepts and theories Inferring criticism	Idiomatic language Participle clauses
UNIT 9	Flow Page 87	How rivers made civilisation 	Identifying links Identifying logical fallacies	Verbs and expressions with prepositions Expressing causality
UNIT 10	Conflict Page 97	Culture and conflict 	Identifying causes Identifying humor	Phrasal nouns Verb patterns

 = features British English;  = features American English

Writing skill	Writing task	Digibook video activity	Study skills & Critical thinking skills
Formality	A formal email to a college professor	No man is an island	Study skills: Process writing and peer checking
Creating an outline	A report on hosting a major sports event	Reality TV: The harsh reality	Study skills: Finding an idea to write about
Transition sentences	An essay on the accuracy of memories	Retro-volution	Critical thinking skills: Eyewitness testimony <i>Stella Cottrell</i>
Avoiding plagiarism	A summary of a research paper	Risky business	Study skills: Evaluating online sources
Hedging	An argumentative essay	The urban footprint	Critical thinking skills: Internal consistency <i>Stella Cottrell</i>
Writing definitions	A comparison essay on endangered languages	Tracing the family line	Study skills: Academic referencing
Emphasizing your point	A persuasive essay about overpopulation	Infinite boundaries	Critical thinking skills: Argument: Persuasion through reasons <i>Stella Cottrell</i>
Report writing	A business report for a supermarket	Shock to the system	Study skills: Editing your work
Writing effective conclusions	A cause and effect essay	Volcanic flow	Critical thinking skills: Assuming a causal link <i>Stella Cottrell</i>
The writer's voice	An academic essay using an appropriate voice	The warrior gene	Critical thinking skills: Relevant and irrelevant evidence <i>Stella Cottrell</i>